

Aquinnah Public Library Trustees Meeting
Minutes Draft
Tuesday, January 21,2020

Meeting convened - 10:05 a.m.

Present: Heidi Vanderhoop, Chair, Faith Vanderhoop, Margie Spitz, Trustees, Rosa Parker,
Library Director

Review of previous minutes: Motioned and accepted minutes of December 17, 2019 meeting
Margie abstained.

Old Business

- **Staff Update** – Julia Matejcek has been hired as the new Library Associate. She will handle adult and children's programming in addition to general Associate duties. Another Associate will be on extended leave until early May and Rosa has substitutes lined up to take her place.

New Computers - Rosa will obtain quotes from Educomp, Brian Athearn, and Craig Miner for purchase and installation of 2 desktop computers for public use equipped with Microsoft Office. Our independent purchase of the computers via the internet was also discussed as a possibility. This would leave the programming and installation only in the hands of an Island vendor. Heidi and Faith preferred Macs, Margie preferred PCs. First, Rosa will ask Brian if the Town Office contract for M.Office can be extended to the Library as well. Sample prices for Macs vs. Acers gave \$1,149 vs. \$700. Funding would come from Gift Fund. Trustees have not been supplied with an accounting of money available in the Gift Fund in a number of years.

- **Repair of South Entrance** – Margie will write up the project description for repair of the south entrance doorway and door tonight which will use our appropriation from CPC funds. We received a notice from the CPC requiring a written request for extension which will be reviewed at their meeting in the first week of March 2020, so Jay has to obtain quotes before next Library Trustees meeting so that we can vote and Heidi can write the letter.

New Business

- **Budgeting** - In a MV Times article, Jeffrey Madison has again raised the issue of decreasing the number of hours assigned to Associate positions as a way of eliminating them as benefited jobs. Rosa will call the Selectmen individually to discuss the issue and present the Library's position which is that the positions should remain benefited.

Gifts

Motioned and voted unanimously to accept a \$100.00 gift from Suzanne Boyer and Allen Rugg. Rosa will send a letter of acknowledgment and thanks.

Next Meeting scheduled for Tuesday, Feb. 18, 2020 at 9:30 am

Meeting Adjourned at 11:00 am.

Respectfully Submitted,

Margie Spitz, Trustee