

Aquinnah Public Library Trustees' Meeting
Draft Minutes
Thursday, November 19, 2020

Meeting Convened: 10:00 a.m.

Present: Faith Vanderhoop, Margie Spitz, Trustees and Rosa Parker, Acting Library Director

Previous Minutes: October Minutes approved as amended after arrival of Heidi Vanderhoop (see below)

Gifts: None.

Old Business:

1. Covid-19 Cleaning - Rosa still has no word from Jay on cleaning schedule for the library. As far as she knows, Natalie is still the only person doing any cleaning in the building. Although it is not clear exactly what Natalie is doing other than emptying the trash and recycling, Rosa is not particularly concerned while the building is only open to employees. Staff is performing all the sanitizing necessary and books are still held for a week before being reshelved.
2. Library Director Qualification – Rosa has been in direct contact with Mary Rose Quinn regarding her status. She explained to Mary Rose that she expected to have word from Umass by mid-December regarding credits she had earned and been awarded to that date.
3. CPC funding of South entrance – Beth Green asked if there was any possibility that we could complete the project by March 2021 and Rosa said she believed so. Beth said she would talk to Derrill Bazy and there was no current need for us to do anything further.
4. Hot Spots - Rosa is finally in touch with Adam (?) at Verizon. She has no exact knowledge yet about how the equipment and service purchase will work. There have not been any patron requests for hot spots, but she has been thinking of buying some to include in our library of things.
5. The MVLA most recently met November 13. In light of the current dramatic upsurge in Covid-19 cases, no further action on opening Island libraries to appointment-based visits from patrons will be considered until cases are contained and numbers are reduced.

Heidi Vanderhoop joined the meeting at this point. Discussion of all above was recapped for her benefit.

6. Trustees motioned and approved the text of the newly amended SAFETY OF CHILDREN/UNATTENDED CHILDREN POLICY with the new Covid-19 Policy voted at the last Trustees' meeting.

New Business

1. Margie discussed her concerns for staff and public safety, particularly after the library does open its doors to patrons. She presented an advertisement for air purifiers claiming 99% efficacy against viruses, spores, and other allergens from the catalog of Hammacher Schlemmer as a possible purchase. The purifier moves air by convection rather than fans and purifies with extreme heat rather than filters. This may present an issue of safety near the children's area particularly, but it was motioned and carried to purchase two units: one of the larger size for the main room and one medium sized for the circulation area. Rosa will use money which has been sitting in a general fund warrant article which totals \$666.00 and if the expenditure exceeds this amount, the rest will be taken from the Library Gift Fund.

2. The attachments to Rosa's Nov. 12th email will be examined by each Trustee before the next meeting and any issues discussed at that time. Margie will research the dog license money to see if the library still receives funding from that source.

Next Meeting: December 17, 2020 at 9:30 a.m.

Meeting Adjourned: 10:50 a.m.

Respectfully submitted,

Margie Spitz, Secretary