

Aquinnah Public Library
Library Board of Trustees
Minutes – Tuesday November 1, 2022

Meeting convened at 1:05pm

Present: Kathie Olsen, Chair; Sophia Welch, Trustee; Marjorie Spitz, Trustee; Rosa Parker, Library Director

Review of minutes: One edit to the 9/22/22 minutes – addition of names to motions made and seconded. Kathie moved, Sophia seconded to approve the revised minutes of 9/22/22. Vote 2-0-1, motion carried. Marjorie abstained as she was not present for the 9/22/22 meeting.

Marjorie moved, Kathie seconded to approve the 10/20/22 minutes. Vote 3-0, motion carried.

Old Business:

Library Parking/Walkway Project: Keith Fenner requested clarification on the proposal. Trustees asked that Rosa connect with him again and draft a plan with proposed project costs for the Trustees to review and approve. Marjorie suggested that Rosa create a file that included other “bids” or contacts she may have had for the project (Crossland, Jim Glavin and Contemporary).

Aquinnah Trustees Bylaws – Sophia moved, Kathie seconded to approve and implement the bylaws as designated in draft III. Vote 3-0, motion carried.

Library Sign: no progress. Rosa to reach back out to Melissa Patterson. Marjorie suggested bringing back the “library hours” sign.

Technology Update: Comcast was able to fix the wiring issues, but Rosa is still having issues with the computer. Brian Athearn suggested that Rosa contact a prior EduComp employee (Brad) who would better understand the wiring/setting up of current server as EduComp had set the library up. Trustees expressed confusion on the actual issues. Trustees directed Rosa to ask Brian to do what needs to be done to move forward and resolve the issues. Trustees requested that Brian inform them of the costs to do so.

Strategic Plan Goals: Trustees to meet on November 10th to focus on the next steps of strategic plan.

New Business:

Library Employee Holiday Time: Trustees and Director discussed at length the complexity of the current holiday pay procedure and town personnel bylaws. The following was discussed: history of the current holiday policy; taking away this “benefit” from current employees; division between what the Trustees govern and where the Library Employees fall between Trustees and Town; and options on how to proceed. Kathie volunteered to write up a couple of policies that the Trustees could take to the personnel committee as recommendation on how to move forward. Trustees requested that Rosa compose a document detailing the current holiday pay procedure.

Next Meetings:

November 10th, 2022 - 1pm – Special Strategic Plan meeting

November 17th, 2022 – 1pm – Regular monthly meeting

Adjournment: 2:55pm

Respectfully submitted, Sophia Welch, Trustee